

GEORGE HOLMES BIXBY MEMORIAL LIBRARY

Minutes of the Meeting of the Board of Trustees

04 December 08

Attending: Andy Paul, Chair; Nancy Hibbard, Paula Hunter, Alternate Chuck Bohnsack, Director Carol Brock and from the public, Kelly Marshall.

The meeting was called by the Chair at 7:05 p.m.

Minutes were amended to show that pour-in insulation will cost \$10,500 for first and second floors (not all three) and that Town funds will not cover budget (not ductwork) for geothermal. Thus amended the minutes were approved as distributed.

The Treasurer's report for October and November is attached to and made a part of these minutes. The report was accepted and placed on file for audit.

The Director reported a slow month in which 368 patrons circulated the following: Fiction 266, non fiction 67, magazines 68, audio books 24, videos 9. We have two new patrons.

Maureen vonRoseninge had presented two programs, and the children's teddy bear picnic was successful.

The heating problem in the Town Hall has been resolved.

Pinney Plumbing is making progress on the geothermal installation. The elevator installation is nearly complete. A dedicated phone line is needed, and Carol will coordinate this with the Town.

We will thank the CIP committee for their support on our project. We do not expect to be included in their plans for the next few years.

Fund raising: We have realized nearly \$1,800 from our letter; Gloria is writing acknowledgements. A number of donors have been contacted. Several specific items have been offered and acknowledged. We will need to be in the new facility or certainly closer to our goal before accepting specific gifts. Martine Bohnsack has given us handsome notecards to sell as a fund-raiser.

It was noted that we will need to develop an IT policy for use in the library.

We are grateful to Kelly Marshall who shared her experience with library expansion.

There was no further business, and the meeting adjourned at 8:10 p.m.

A true record

Nancy Hibbard
Secretary

